

**Aging and People with Disabilities**

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**Number: APD-IM-17-072**

**Issue date: 9/27/2017**

**Topic:** Long Term Care

**Subject:** Tier 2 approval changes

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors                      |
| <input checked="" type="checkbox"/> Area Agencies on Aging             | <input type="checkbox"/> Health Services                                     |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services(ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                     | <input type="checkbox"/> ODDS Children's Intensive In Home Services          |
| <input type="checkbox"/> County DD Program Managers                    | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                |
| <input type="checkbox"/> ODDS Children's Residential Services          | <input type="checkbox"/> Other ( <i>please specify</i> ):                    |
| <input type="checkbox"/> Child Welfare Programs                        |  |

**Message:**

Policy transmittal 17-031 covered the change to the maximum hours available in Activities of Daily Living (ADL) and Instrumental Activities of Daily Living (IADL). The rule changes impact the number of hours a Tier two user may authorize. The new caps are: 62 ADL or 35 IADL.

For all exceptions, including renewals, Tier three authorization will be required if hours exceed 62 ADL or 35 IADL hours. This requirement is due to the recent In-Home Services Hour Authorization Changes and conversion from monthly to two week pay periods and system limitations.

This change in renewal approvals will only be in effect from October 2017 through assessments completed in September 2018.

*If you have any questions about this information, contact:*

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